

St. Brendan Catholic Elementary/Junior High School Date: Nov/18/2024 6:00PM

School Council Agenda

Location: St Brendan School

Attendees

Gosia Beringer (Principal)

Jenny Bonifacio

Amber Nicholson (Assistant Principal)

Dallis McLean

Barb Mountenay (Teacher)

Shastene Heemeryck

Nestor Dolar

Sandra Coley

Jessica Walker

Teresa Symic

Anna Moore

Meeting Minutes:

1. Meeting called to order by S. Coley at 6:02
2. Opening Prayer by G. Beringer
3. Agenda Adoption
 - a. Moved by T Symic, Passed by S. Heemeryck
4. Adoption of previous Meeting Minutes
 - a. Moved by S. Heemeryck, Passed by J Bonifacio
5. Correspondence:
 - a. Correspondence received from the Edmonton Catholic School Foundation; brief discussion of the Foundation and their role.
 - b. Correspondence from Trustee Mutala welcoming School Council Chair. Included a \$100 Tim Hortons gift card. Will determine what to do with gift card at a later meeting- being held by A.Moore
 - c. ACTION: S. Coley will follow up with a Thank You note
6. Chair's Report:
 - a. Read In Week - we helped facilitate some guests on behalf of the School.
 - b. Traffic Safety - work with the city safer roads team continues. The team and Councillor Salvaldor have been receptive to requests to improve signage around the school. Sidewalk improvement in the area is currently scheduled for 2026.
 - i. Clarification from G. Beringer and A. Nicholson that the bus loop can be used by both buses and daycare vans.
 - c. Ottewell Community League ongoing partnership – the Community League continues to support our endeavours, sharing our fundraisers with the community etc.
 - d. New volunteers for our initiatives continue to step forward and help out which is amazing!
 - e. ECSD's School Chairs meeting

- i. It was a meeting for Chairs and principals to go over best practices, reporting requirements etc. I am delighted to let you know we are in good shape and we could simply say yes we are doing that to the material that was presented. Some schools were losing their casinos or society status. One thing to share from the best practices was to have two people involved in all fundraisers and projects and we are doing that!
 - f. St. Brendan Families continue to share their questions and concerns by email and in-person with the council, which we will bring forward regularly on their behalf.
 - g. Meet the Teacher Night - A video was presented sharing the work of school council
 - h. School Council Flyer was sent home with our students to advertise our fundraisers and explain what SC and the Fundraising Association do.
- 7. School Administration Report:
 - a. G. Berringer provided an update re: number of students for the 2024-25 school year, staffing levels, school updates and events, and wish list requests.
 - b. G. Berringer will provide documents to Council for review:
 - i. Rental Quote for AV equipment for Christmas Concert
 - ii. Purchase Quote for AV equipment for Christmas Concert
- 8. New Agenda Items:
 - a. Field Trips: Council has received questions from parents on the Tennis Lesson for Grades 3 & 4, wondering why the Tennis lesson replaced swimming lessons this year.
 - i. B. Mountenay provided an update: City of Edmonton changed their swimming program last year to survival-style lessons and lots of students failed and were very disappointed. Feedback from parents and students last year was not positive. Cost of lessons also increased. Other options were explored and tennis was selected. Can look more at different options next year, but students were much happier this year.
 - ii. Council could look at a cost-subsidy program for these field trips (Skating, Tennis, Skiing).
 - iii. ACTION: G. Beringer will look into a cost-subsidy and what the request would be and bring it to Council.
 - iv. ACTION: Add "Field Trip Funds" to spring agenda
 - b. Family Dance: Family Dance is scheduled for May 9, D. Mclean is co-leading. Will call for volunteers for a committee.
 - i. ACTION: Add "Family Dance Proposal" to January Agenda
- 9. Adjournment:
 - a. Moved by D. Mclean, Passed by J. Walker

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Nestor Dolar

Sandra Coley

Jessica Walker

Teresa Symic

Anna Moore

Minutes:

1. Meeting called to order by S. Coley at 6:59
2. Agenda Adoption
 - a. Moved by S. Heemeryck, Passed by T. Symic
3. Adoption of previous Meeting Minutes
 - a. Moved by T. Symic, Passed by S. Heemeryck
4. Chair Report:
 - a. Update from School Chairs meeting - society status, financial books are in order, and bylaws have been filed with corporate registries.
 - b. I'd like to say a particular thank you to our Casino Coordinator and all of those who volunteered to take one or two shifts.
5. Treasurer's Report:
 - a. Casino Report: went very well. Will discuss what to do with funds in January when we have a clearer idea of the final amount earned from the Casino.
 - i. Casino is every other year. In the past, the funds have been split into 6 and 18 month GICs to fund the subsequent 2 years. Funds must go directly to the school. GIC rates are 4.25-5% right now, but may be different when we receive the funds in February/March.
 - ii. Concerns raised re: tying up funds in GICs. ACTION: G. Beringer will reach out to the Division to find out what other councils are doing with their casino funds.
 - iii. There is \$41,772 not in a GIC right now
 1. \$15,000 of this is allocated to this year's bussing costs
6. Fundraising Report:
 - a. Centennial Meats: going very well, orders were picked up November 18. 34 orders from new people. Will run this fundraiser again in the spring.

- b. Art Cards: New this year. Samples will be sent home next week, deadline is November 17 so can be sent before Christmas. Plan on debriefing in January.
 - c. Purdy's: Deadline is November 30th, sales are good, profit to the Council is \$200. Delivery happens the week of December 9-12. Need 3+ volunteers. Will look at doing pick up during the christmas concert. Need to make a decision on how to split funds.
 - i. ACTION: Will post a flyer with QR on class doors during demonstration of learning for ordering
 - ii. ACTION: Will look into buying special tape for council use
 - iii. ACTION: Email flyer to Grade 6 and 9s
 - iv. ACTION: Will put a call out for 4 volunteers for sorting orders
 - v. ACTION: Will decide in January how to split funds
7. Hot Lunch Update:
- a. Hot Lunch prices are currently at cost (no fundraising). Last year, the price of some items were raised for fundraising for the Grade 6 and 9s (\$400 allocated to Grade 6, \$1000 allocated to Grade 9). Thank you to J Walker and other volunteers for running the program.
 - i. Vote held on keeping hot lunch prices at cost- no opposition
 - b. ACTION: Call out for additional Hot Lunch Volunteers for November 20
8. Funding Requests:
- a. G Beringer presented a list of Funding requests from Staff and Administration. Thank you to the staff who put in requests. Council will block time off in January and look at requests in-depth. List does not include ChromeBook Carts (\$19,000) but always needed. No requests for Christmas Hampers.
 - b. Decisions:
 - i. Candy Canes for Santa to distribute on December 18.
 - 1. Cost: \$180
 - 2. Moved by B. Mountenay, Passed by S. Heemeryck
 - 3. ACTION: T Symic will buy 43 boxes of candy canes by December 13
 - ii. Sound Equipment for Fine Arts (rental equipment)
 - 1. ACTION: G Berringer will price out rental vs buying and bring it back to Council
 - iii. Christmas Concert Cookies:
 - 1. Examined multiple different suppliers; Fifendekel \$650 is best value
 - 2. Moved by S. Heemeryck, Passed by D Mclean
9. Staff Appreciation:
- a. Group decided to fund tea, coffee, donuts and oranges for staff appreciation before christmas. Budget of \$300 max, to be delivered on December 12.
 - b. Moved by T Symic, Passed by S Heemeryck
10. Adjournment:
- a. Moved by J Bonifacio, Passed by D Mclean

